



St. John Fisher Parish: Alcohol Policy for Events

I. Pre-Event Guidelines

- **Event Notification:** The priest is to be given the details of the event in writing by the person requesting the event at least 30 days prior to the event date.
- **Security Requirement:** The need for a security guard shall be determined by the priest. It is the event host's responsibility to communicate this potential need with the priest.
- **Publicity Limitations:** Publicity for the event must not include references to the fact that alcoholic beverages will be served. (i.e. An event may not be referred to as a cocktail party or a wine and cheese party)
- **Storage Restriction (Pre-event):** There can be no alcoholic beverage stored on church property prior to an event.

II. Event Guidelines

- **Legal Compliance:** All federal, state, and local laws regarding alcohol use are complied with, including the prohibition of serving alcohol to anyone under the age of 21 or permitting anyone under the age of 21 to consume alcohol.
- **Moderation:** Moderation is observed at all times in the serving and consumption of alcohol.
- **Location Limitations:** All drinking is limited to the confines of the social hall, unless given permission by the priest.
- **Service Restrictions:** The use of responsible persons to service the bar area is required at all times during the event. Only 21+ may serve alcohol.
- **Personal Beverages:** Attendees of the event may bring beverages, but they must be turned into the designated alcohol supervisor, and all other rules regarding alcohol apply to these beverages. The unopened beverages purchased by attendees may be returned to them at the end of the event.
- **Beverage Restrictions:** No form of alcoholic beverage except beer and/or wine may be served at an event, unless given permission by the priest.
- **Non-Alcoholic Options:** Non-alcoholic beverages must be offered in a way that is equally attractive and accessible as alcoholic beverages.
- **Food Requirements:** Food must be served when alcohol is present.
- **Time Limitations:** The availability and distribution of alcoholic beverages must be closed down at least one hour prior to the event ending. Additionally, no alcoholic beverages may be served after 10 p.m.
- **No Sales Policy:** A donation may be collected, but no alcohol may be sold.

III. Guidelines for Events with Under 21 Attendees:

- **ID Verification:** Alcoholic beverages shall not be dispensed except to those who have had ID checked and then have been marked with a stamp, wristband, or drink ticket to verify they are of-age.
- **Nursery Restriction:** No nursery will be provided at events on church property where alcohol is served.
- **Separate Service Station:** If minors are present, alcohol must be served at a separate station that is monitored at all times by an adult. Alcohol may never be served at a youth event or a youth-sponsored event.

IV. Post-events Guidelines

- **Storage Restriction (Post-event):** There can be no alcoholic beverage stored on church property following an event.
- **Damage Liability:** The renter assumes responsibility for all damage to the church property resulting directly or indirectly from the use of alcoholic beverages.

Failure to comply with above policies and all state and local laws pertaining to the consumption of alcohol will result in the loss of future privileges for the violating group or organization.

Event Name/Date:

Signature of Event Host:

Signature Date:
